**OPENING CEREMONIES**

 SERIES OF GAVEL TAPS

**President:** The banquet hall will come to order. We are now holding a meeting of the Monroe City FFA Chapter. Mister/ Mdm. Vice-President, are all officers at their stations?

**Vice President:** I shall call the roll of officers, determine if they are at their stations and report back to you, Mr./Mdm. President.

 The Chaplin

**Chaplin:** Stationed by the Bible.

**Vice President:** Why stationed by the Bible?

**Chaplin:** The Bible has served mankind for many years. We have in our motto living to serve. May we use the Bible to guide both our faith and service to our fellow man.

**Vice President:** The Parliamentarian.

**Parliamentarian:** Here by a copy of Roberts Rule of Order

**Vice President:** Your duties there?

**Parliamentarian**: I serve as an advisor and consultant to the President and members on procedural matters. I keep in my possession a copy of Robert’s Rule of Order, our constitution and By-Laws and the Official FFA Manual. It is my duty to see that parliamentary procedure is carried on efficiently.

**Vice President:** The Historian

**Historian:** Stationed by the scrapbook.

**Vice President:** Your duties there?

**Historian:** I keep a record of the past and present activities of the chapter and its members. I organize the chapter scrapbook and serve as a reference on chapter history. A good record of chapter accomplishments can be a credit to the chapter.

**Vice President:** The Sentinel.

**Sentinel:** Stationed by the door.

**Vice President:** Your duties there?

**Sentinel:** Through this door pass many friends of the FFA. It is my duty to see that the door is open to our friends at all times and that they are welcome. I care for the meeting room and paraphernalia. I strive to keep the room comfortable and assist the president in maintaining order.

**Vice President:** The reporter.

**Reporter:** The reporter is stationed by the flag.

**Vice President:** Why by the flag?

**Reproter:** As the flag covers the United States of America, so I strive to inform the people in order that every man, woman and child may know that the FFA is a national organization that reaches from the state of Alaska to Puerto Rico and from the state of Maine to Hawaii.

**Vice President:** The treasurer.

**Treasurer:** Stationed at the emblem of Washington.

**Vice President:** Your duties there?

**Treasurer:** I keep a record of receipts and disbursements just as Washington kept his farm accounts-carefully and accurately. I encourage thrift among the members and strive to build up our financial standing through savings and investments. George Washington was better able to serve his country because he was financially independent.

**Vice President:** The secretary.

**Secretary:** Stationed by the ear of corn.

**Vice President:** Your duties there?

**Secretary:** I keep an accurate record of all meetings and correspond with other secretaries wherever corn is grown and FFA members meet.

**Vice President:** The second vice president.

**2nd Vice President:** Here by the candle.

**Vice President:** Your duties there?

**2nd Vice President:** It is my duty to spark enthusiasm among all members.

**Vice President:** The advisor.

**Advisor:** Here by the owl.

**Vice President:** Why stationed by the owl?

**Advisor:** The owl is a time-honored emblem of knowledge and wisdom. Being older than the rest of you, I am asked to advise you from time to time, as the need arises. I hope that my advice will always be based on true knowledge and ripened with wisdom. Mr./Mdm. Vice President, why do you keep a plow at your station?

**Vice President:** The plow is the symbol of labor and tillage of the soil. Without labor, neither knowledge nor wisdom can accomplish much. My duties require me to assist at all times in directing the work of our organization. I preside over meetings in the absence of our president, whose place is beneath the rising sun.

**Advisor:** Why is the president so stationed?

**Vice President:** The rising sun is the token of a new era in agriculture. If we will follow the leadership of our president, we shall be led out of the darkness of selfishness and into the glorious sunlight of brotherhood and cooperation. Mister/ Mdm. President, all officers are at their stations.

**President:** Thank you Mr./Mdm Vice President. (1 tap of gavel—officers sit) The secretary will call the roll of members.

**Secretary:** There are \_\_\_\_\_\_\_ members and \_\_\_\_\_\_ guests Mr./ Madam President.

**President:** Thank you. FFA members, why are we here? (**3 taps**—members stand)

**ALL MEMBERS IN UNISON:** TO PRACTICE BROTHERHOOD, HONOR AGRICULTURAL OPPORTUNITIES AND RESPONSIBILITIES, AND DEVELOP THOSE QUALITIES OF LEADERSHIP WHICH AN FFA MEMBER SHOULD POSSESS. (**1 tap**—members sit.)

**President:** May we accomplish our purposes. I now declare this meeting of the Monroe City FFA Chapter duly opened for the transaction of business, or attention to any matters which may properly be presented.

**CLOSING CEREMONIES**

**President:** Mdm./Mr. Secretary, do you have a record of any further business which should now be transacted?

**Secretary:** I have none Mr./Mdm. President

**President:** Does any member know of any new or unfinished business which should properly come before this meeting? We are about to adjourn this meeting of the Monroe City FFA Chapter. As we mingle with others, let us be diligent in labor, just in our dealings, courteous to everyone, and, above all, honest and fair in the game of life. Fellow members and guests, join me in a salute to our flag. **(3 taps)**

**ALL IN UNISON**: I PLEDGE ALLEGIANCE TO THE FALG OF THE UNITED STATES OF AMERICA AND TO THE REPUBLIC FOR WHICH IT STANDS, ONE NATION UNDER GOD, INDIVISIBLE, WITH LIBERTY AND JUSTICE FOR ALL.

**President**: I now declare this banquet adjourned. (1 tap)